

Speechwire | Online Ballot Instructions

First:

- Judges need a valid e-mail and access to that e-mail during the tournament for online ballots.
- Once linked, Judges should find an e-mail from Speechwire sent to them with their password to access the ballots online.
- You will get **an email blast with your judge assignments**. You can also sign up for **text alerts** if you prefer at speechwire.com/subscribe, and there will be a paper list of assignments posted in the judge's room in case you can't get either for some reason.
 - If you forgot your password or do not have an e-mail visit: speechwire.com/forgot

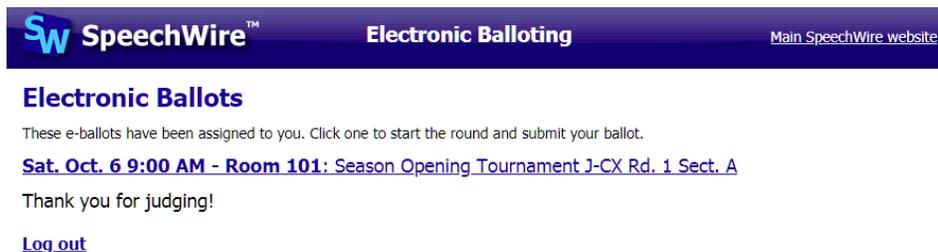
Next:

1. **LOGIN IN:** Judges can access their ballots by going to the SpeechWire e-balloting website, which is at: ballots.speechwire.com. Once on the website, they need to type in their email address and the password on their SpeechWire account. (For coaches, this is the same as their SpeechWire coach account.)



The screenshot shows the top navigation bar with the SpeechWire logo, 'Electronic Balloting', and a link to the 'Main SpeechWire website'. Below the bar is the heading 'E-Balloting: Log in to your SpeechWire account'. A message asks the user to enter their email address and password, with a link for 'Forgot password?'. There are input fields for 'Email address:' and 'Password:', and buttons for 'Log in' and 'Forgot password?'.

Once a judge logs in, they will see any ballots that they have been assigned on their home page:



The screenshot shows the top navigation bar with the SpeechWire logo, 'Electronic Balloting', and a link to the 'Main SpeechWire website'. Below the bar is the heading 'Electronic Ballots'. A message states 'These e-ballots have been assigned to you. Click one to start the round and submit your ballot.' A link is provided: 'Sat. Oct. 6 9:00 AM - Room 101: Season Opening Tournament J-CX Rd. 1 Sect. A'. Below this is a 'Thank you for judging!' message and a 'Log out' link.

2. CLICK START THE ROUND

Electronic ballot

**Season Opening Tournament J-CX Rd. 1 Sect. A
Room 101, Sat. Oct. 6 at 9:00 AM**

Debaters:
Aff/Pro: SpeechWire Tes AbCJ **Abbi Adkins and CJ Lowe**
Neg/Con: SpeechWire Tes EaGa **Earl Willis and Gail Holland**

[Click here to start the round](#)

Please click the link above when the round begins so that the tab room knows that you have started the round.

[Return to home page](#)

3. COMPLETE THE BALLOT

First, judges will have **to type in speaker points and indicate the winning team**. This is basic information that we need to keep the tournament running, as soon as the debate is over. ***Once this is put in and saved, it is LOCKED.*** *If you want to give a low point win, you can, but the system will warn you before you do it, just to confirm.*

SpeechWire Tes AbCJ Abbi Adkins and CJ Lowe

Side: Aff/Pro

Abbi Adkins: points Rank:

CJ Lowe: points Rank:

SpeechWire Tes EaGa Earl Willis and Gail Holland

Side: Neg/Con

Earl Willis: points Rank:

Gail Holland: points Rank:

Winning Debater(s)

- SpeechWire Tes AbCJ Abbi Adkins and CJ Lowe
- SpeechWire Tes EaGa Earl Willis and Gail Holland

Second, **there are text boxes for you to write your comments and reason for decision**. This section is **NOT LOCKED** - you can go back and complete this at any time before the end of the final round. It's **recommended that you save this often**, if you are typing as you go. *The system will let you save comments without putting in a decision and points, so you can save during the debate if you are working on it as the debate happens.*

Comments for SpeechWire Tes AbCJ Abbi Adkins and CJ Lowe

Comments for SpeechWire Tes EaGa Earl Willis and Gail Holland

Reason for decision

If a team or student is a "no show" please contact the tabulation room. They will input the ballot for you.